

**Hamilton Township Public Schools  
Mays Landing, New Jersey**

**Agenda for Regular Meeting  
February 26, 2019**

**Location: Davies School Library**

**Time: 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)**

**I. Call to Order – Anne-Marie Fala, Business Administrator Page**

**II. Roll Call**

**III. Executive Session**

**Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:**

- HIB**
- Personnel/Contracts**
- Residency**

**Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.**

**Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately \_\_\_\_\_ minutes.**

**Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_**

**IV. Flag Salute**

**V. Notice of Advertisement of Meeting**

**This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City, the Atlantic County Record, The Current of Mays Landing and notices posted at the Township Clerk's Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.**

**There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.**

**The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.**

**VI. Moment of silence for private reflection**

**Via. Open to Public Hearing – Bond Ordinance**

**Receive comments from the public on Bond Ordinance items in accordance with the Board's policy on participation at Board meeting**

- 1. Motion to adopt a Resolution for the School Energy Savings Obligation Refunding Bond Ordinance of the Board of Education of the Township of Hamilton in the County of Atlantic, New Jersey, providing for energy conservation improvements, appropriating not to exceed \$6,200,000, therefore and authorizing the issuance of not to exceed \$6,200,000 Energy Savings Obligations Refunding Bonds to provide for such improvements (attachment Via-1).**

**Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_**

2. **Motion to adopt a Resolution determining the form and other details of not to exceed \$6,200,000 principal amount of School Energy Saving Obligation Refunding Bonds of the Board of Education of the Township of Hamilton in the County of Atlantic, New Jersey and providing for the sale and the delivery of such Bonds (attachment VIa-2).  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

**Close Public Hearing on the Bond Ordinance and enter Regular Session.**

**VII. Approval of Minutes**

- |               |  |           |
|---------------|--|-----------|
| <b>Action</b> | <ol style="list-style-type: none"> <li>1. <b>Motion to approve the regular and executive session minutes of the meeting of January 28, 2019 (attachment Minutes-1).<br/>Motion_____Second_____Vote_____</b></li> </ol> | <b>18</b> |
|---------------|--|-----------|

**VIII. Correspondence**

- XI. **Receive comments from the public on tonight’s agenda items in accordance with the Board's policy on participation at Board meeting**

- X. **Board Member Comments**

- XI. **Superintendent/Staff Reports**

- A. **Information Items**

1. **Dates to Remember**
  - **March 16, 2019 – Budget Workshop – Davies School Library – 9:00 a.m.**
  - **March 18, 2019 – Board of Education Meeting – Davies School Library – 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)**
  - **March 25, 2019 – Special Meeting – Bid Awards - 5:00 p.m.**

- |            |  |           |
|------------|--|-----------|
| <b>FYI</b> | <ol style="list-style-type: none"> <li>B. <b>Registration/Transfer Statistics for the Month of January, 2019 (attachment XI-B).</b></li> </ol> | <b>38</b> |
|------------|--|-----------|

- |            |   |           |
|------------|---|-----------|
| <b>FYI</b> | <ol style="list-style-type: none"> <li>C. <b>Enrollment for the month of January, 2019 (attachment XI-C)</b></li> </ol> | <b>39</b> |
|------------|---|-----------|

|     |    |  |    |
|-----|----|--|----|
| FYI | D. | Harassment, Intimidation and Bullying Incident Log<br>(attachment XI-D)  | 40 |
| FYI | E. | Student Discipline Reports for the month of January, 2019<br>(attachment XI-E)   | 41 |
| FYI | F. | Revised 8th Grade Superintendent and Principal's List<br>(attachment XI-F)   | 67 |
| FYI | G. | Other: <ul style="list-style-type: none"> <li>• AtlantiCare Wellness Grant for Davies School \$800.00<br/>(attachment XI-G)</li> </ul>   | 70 |
| FYI | H. | <u>Round-Up Registrations:</u> <ul style="list-style-type: none"> <li>• <u>Pre-K:</u><br/>Tuesday, April 2, 2019 – 4:00 p.m. – 7:00 p.m.<br/>Wednesday, April 3, 2019 – 9:30 a.m. – 2:30 p.m.<br/>Thursday, April 4, 2019 – 9:30 a.m. – 2:30 p.m.</li> <li>• <u>Kindergarten:</u><br/>Tuesday, April 9, 2019 – 4:00 p.m. – 7:00 p.m.<br/>Wednesday, April 10, 2019 – 9:30 a.m. – 2:30 p.m.</li> </ul> <p style="text-align: center;">All registrations take place at the Registration Office<br/>located at the Joseph C. Shaner Elementary School</p> |    |
| FYI | I. | <i>Presentation:</i> <p style="text-align: center;"><b>Hamilton Township School District<br/>Student Safety Data and HIB Report<br/>September –December, 2018<br/>(attachment XI-H)</b></p> <p style="text-align: center;"><i>Given by:</i> Russ Clark,<br/>Affirmative Action Officer, Anti-Bullying Coordinator<br/>and V.P., William Davies Middle School</p>   | 74 |

FYI

**J. Presentation:**

**Construction Project Update**

*Given by:*

**John Veisz of**

**Fraytak, Veisz, Hopkins & Duthie, PC, Architects**

**It may appear to the public that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before motions are placed on the agenda, the administration thoroughly reviews the information with the Superintendent of Schools. If the Superintendent is satisfied that motions are ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion. The members of the Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, they are then placed on the agenda for action at a public meeting.**

**XII. Committees and Recommendations**

**A. Instruction Committee (Curriculum and Policy):**

**Chairperson: Mrs. Hassa**

- |               |   |           |
|---------------|---|-----------|
| <b>Action</b> | <b>1. Motion to approve the 2019-2020 District Calendar (attachment Curriculum-1).<br/>         Motion_____Second_____Vote_____</b>   | <b>85</b> |
| <b>Action</b> | <b>2. Motion to approve the 2019-2020 Maintenance/Custodial Calendar (attachment Curriculum-2).<br/>         Motion_____Second_____Vote_____</b>  | <b>86</b> |
| <b>Action</b> | <b>3. Motion to approve payment to the following certificated staff members for facilitating the Title One Parent Engagement Workshop (professional development) held on January 31, 2019 (not to exceed 2 hours each) and to be paid at the rate of \$31.15/hour as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through ESSA Title One Funds and/or Local Funds:</b> |           |

|                    |                      |                      |
|--------------------|----------------------|----------------------|
| <u>Hess School</u> | <u>Shaner School</u> | <u>Davies School</u> |
| Cory Miesenhelter  | Kelly Petrucci       | Rachel Fifer         |
| Mary Lou Higbee    | Tara Sutton          | Lauren Guarracino    |
| Ann Andrews        | Josephine Torres     | Megan Ferguson       |
|                    | Achau Nguyen         | Virginia Dzialo      |

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

4. Motion to approve payment to the following staff members for providing Professional Development and to be paid at the rate of \$26.00/hour for presenting and \$31.15/hour for preparation, as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association:

| <u>Name</u>      | <u>Workshop Title</u> | <u>Date</u> | <u>Presenting Time (hour)</u> | <u>Prep Time (hour)</u> |
|------------------|-----------------------|-------------|-------------------------------|-------------------------|
| Brian Beck       | Suicide Prevention    | 2/14/19     | 2                             | 1                       |
| Greg Bradley     | Suicide Prevention    | 2/14/19     | 2                             | 1                       |
| Sara Platt       | Google Classroom      | 2/15/19     | 1                             | .5                      |
| Michael Draper   | Google Classroom      | 2/15/19     | 1                             | .5                      |
| Nicholas Gabriel | Classroom Libraries   | 2/15/19     | 2                             | 1                       |

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**B. Finance Committee - Chairperson: Mrs. Kupp**

Action

1. Motion to approve budget transfers in the amount of \$499,111.80 (attachment Finance-1). 87  
 Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

2. Motion to accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.  
 Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

| FYI         | 3. Purchase orders issued for services, supplies and equipment in the amount of \$988,827.75 (attachment Finance-3).   | 89            |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
|-------------|--|---------------|--------------|---------------|----|--------------|-------------|----|----------------------|------------|----|-----------------|--------------|----|-------------------------|--------------|----|-----------------|------------|----|-------------------------|------------|----|-------------------|--------|----|--------------|------------|----|-----------|-----------|----|--------------|-----------|----|---------------------|----------|----|----------------|--------|--|
| Action      | 4. Motion to approve the following bills and payroll in the total amount of \$4,897,569.90 (attachment Finance-4):   | 94            |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
|             | <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Fund</u></th> <th style="text-align: left;"><u>Title</u></th> <th style="text-align: right;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>10</td> <td>General Fund</td> <td style="text-align: right;">\$28,845.00</td> </tr> <tr> <td>10</td> <td>General Fund/Payroll</td> <td style="text-align: right;">218,070.60</td> </tr> <tr> <td>11</td> <td>Current Expense</td> <td style="text-align: right;">1,398,160.58</td> </tr> <tr> <td>11</td> <td>Current Expense/Payroll</td> <td style="text-align: right;">2,489,252.30</td> </tr> <tr> <td>20</td> <td>Special Revenue</td> <td style="text-align: right;">148,467.03</td> </tr> <tr> <td>20</td> <td>Special Revenue/Payroll</td> <td style="text-align: right;">144,884.92</td> </tr> <tr> <td>30</td> <td>Building Projects</td> <td style="text-align: right;">200.00</td> </tr> <tr> <td>40</td> <td>Debt Service</td> <td style="text-align: right;">352,911.25</td> </tr> <tr> <td>50</td> <td>Cafeteria</td> <td style="text-align: right;">91,470.82</td> </tr> <tr> <td>50</td> <td>Kids' Corner</td> <td style="text-align: right;">17,845.08</td> </tr> <tr> <td>50</td> <td>Community Education</td> <td style="text-align: right;">6,665.74</td> </tr> <tr> <td>50</td> <td>Camp Blue Star</td> <td style="text-align: right;">796.58</td> </tr> </tbody> </table> | <u>Fund</u>   | <u>Title</u> | <u>Amount</u> | 10 | General Fund | \$28,845.00 | 10 | General Fund/Payroll | 218,070.60 | 11 | Current Expense | 1,398,160.58 | 11 | Current Expense/Payroll | 2,489,252.30 | 20 | Special Revenue | 148,467.03 | 20 | Special Revenue/Payroll | 144,884.92 | 30 | Building Projects | 200.00 | 40 | Debt Service | 352,911.25 | 50 | Cafeteria | 91,470.82 | 50 | Kids' Corner | 17,845.08 | 50 | Community Education | 6,665.74 | 50 | Camp Blue Star | 796.58 |  |
| <u>Fund</u> | <u>Title</u>   | <u>Amount</u> |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 10          | General Fund   | \$28,845.00   |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 10          | General Fund/Payroll   | 218,070.60    |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 11          | Current Expense  | 1,398,160.58  |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 11          | Current Expense/Payroll  | 2,489,252.30  |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 20          | Special Revenue  | 148,467.03    |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 20          | Special Revenue/Payroll  | 144,884.92    |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 30          | Building Projects  | 200.00        |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 40          | Debt Service   | 352,911.25    |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 50          | Cafeteria  | 91,470.82     |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 50          | Kids' Corner   | 17,845.08     |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 50          | Community Education  | 6,665.74      |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| 50          | Camp Blue Star   | 796.58        |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
|             | Motion_____Second_____Vote_____  |               |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| Action      | 5. Motion to approve attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2018-2019 school year (attachment Finance-5).  | 131           |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
|             | Motion_____Second_____Vote_____  |               |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| Action      | 6. Motion to dispose of Davies text books that are no longer of use to the district (attachment Finance-6).  | 134           |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
|             | Motion_____Second_____Vote_____  |               |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| Action      | 7. Motion to accept funds from AtlantiCare Healthy Schools in the amount of \$800.00 for the Davies School for the AtlantiCare School Wellness Grant.  |               |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
|             | Motion_____Second_____Vote_____  |               |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
| Action      | 8. Motion to accept the Federal FY2019 (Grant Year 2/1/2019-9/30/2019) Title I Reallocated Grant Funds in the amount of \$99,072 (includes \$288 of NP funds).   |               |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |
|             | Motion_____Second_____Vote_____  |               |              |               |    |              |             |    |                      |            |    |                 |              |    |                         |              |    |                 |            |    |                         |            |    |                   |        |    |              |            |    |           |           |    |              |           |    |                     |          |    |                |        |  |

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| Action | 9. Motion to approve the submission of the FY2019 (Grant Year 2/1/2019-9/30/2019) Title I Reallocated Grant (attachment Finance-9).<br>Motion_____Second_____Vote_____   | 135 |
| Action | 10. <del>Motion to adopt a Resolution for the School Energy Savings Obligation Refunding Bond Ordinance of the Board of Education of the Township of Hamilton in the County of Atlantic, New Jersey, providing for energy conservation improvements, appropriating not to exceed \$6,200,000, therefore and authorizing the issuance of not to exceed \$6,200,000 Energy Savings Obligations Refunding Bonds to provide for such improvements (attachment Finance-10).</del><br><del>Motion_____Second_____Vote_____</del> | 136 |
| Action | 11. <del>Motion to adopt a Resolution determining the form and other details of not to exceed \$6,200,000 principal amount of School Energy Saving Obligation Refunding Bonds of the Board of Education of the Township of Hamilton in the County of Atlantic, New Jersey and providing for the sale and the delivery of such Bonds (attachment Finance-11).</del><br><del>Motion_____Second_____Vote_____</del>   | 140 |
| Action | 12. Motion to approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Atlantic City Board of Education (sending district), for one homeless student for the period September 6, 2018 through June 30, 2019 for a total cost of \$12,309.00.<br>Motion_____Second_____Vote_____  |     |
| Action | 13. Motion to approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Atlantic City Board of Education (sending district), for two foster students for the period January 22, 2019 through June 30, 2019 for a total cost of \$5,554.56/each pro-rated for 96 days.<br>Motion_____Second_____Vote_____  |     |



- Action**                    14. **Motion to approve a Tuition Contract between the Atlantic City Board of Education (sending district) and the Hamilton Township Board of Education (receiving district), for one homeless student for the 2018-2019 school year beginning September 6, 2018 through June 30, 2019 for a total cost of \$11,946.00. Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**
- Action**                    15. **Motion to approve a Tuition Contract between the Hamilton Township Board of Education (receiving District) and the Atlantic City Board of Education (sending district), for one homeless student for the period September 28, 2018 through June 30, 2019 for a total cost of \$11,214.32, pro-rated. Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**
- Action**                    16. **Motion to approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Atlantic City Board of Education (sending district), for one homeless student for the period September 28, 2018 through June 30, 2019 for a total cost of \$10,884.68, pro-rated, plus additional services. Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**
- Action**                    17. **Motion to approve two Tuition Contracts between the Hamilton Township Board of Education (receiving district) and the Egg Harbor City Board of Education (sending district), for two homeless students for the period May 30, 2018 through June 30, 2018, for a total of 19 days, at a total cost of \$1,296.22/each, pro-rated. Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**
- Action**                    18. **Motion to approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Egg Harbor City Board of Education (sending district), for one homeless student for the period May 30, 2018 through June 30, 2018, for a total of 19 days, at a total cost of \$1,275.64, pro-rated. Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

- Action**                    19. **Motion to approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Egg Harbor Township Board of Education (sending district), for one homeless student for the period October 9, 2018 through June 30, 2018, for a total cost of \$10,872.42, pro-rated.**  
**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**
- Action**                    20. **Motion to approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and Buena Regional Board of Education (sending district), for one multiply disabled student for the 2018-2019 school year at a total cost of \$34,275.00, plus additional services.**  
**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**
- Action**                    21. **Motion to approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Vineland Board of Education (sending district), for one homeless student for the period February 5, 2019 through June 30, 2019, for a total of 86 days, at a total cost of \$5,880.97, pro-rated.**  
**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**
- Action**                    22. **Motion to approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Wildwood Board of Education (sending district), for one foster student for the period May 21, 2018 through June 30, 2018, for a total of 24 days, at a total cost of \$1,637.33, pro-rated.**  
**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**
- Action**                    23. **Motion to approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and Y.A.L.E. School East, Inc. (receiving district), for one student for the 2018-2019 school year for 159 days beginning October 11, 2018 through June 30, 2019, at a rate of \$304.71/per diem, for a total cost of \$48,448.89, pro-rated).**  
**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**
- Action**                    24. **Motion to approve an Agreement with the NJ Commission for the Blind and Visually Impaired for one student for the 2018-2019 school year at a cost of \$1,900.00.**  
**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

|               |  |            |
|---------------|--|------------|
| <b>Action</b> | <b>25. Motion to approve an Amendment to the Agreement with Comcast Enterprise Services and Hamilton Township School District (attachment Finance-25).<br/>Motion_____Second_____Vote_____</b>   | <b>152</b> |
| <b>Action</b> | <b>26. Motion to approve the Report of Receipts and Expenditures in accordance with 18A:17 8 and 18A:17 9 for the month of January, 2019. The Report of Receipts and Expenditures and the Secretary’s Report are in agreement for the month of January, 2019 (attachment Finance 26).<br/>Motion_____Second_____Vote_____</b>  | <b>157</b> |
| <b>Action</b> | <b>27. Motion to approve the Board Secretary’s Report for the period ending January 31, 2019. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of January 31, 2019, and after review of the Secretary’s Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year (attachment Finance-27).<br/>Motion_____Second_____Vote_____</b> | <b>172</b> |
| <b>FYI</b>    | <b>28. Interest Income for the month of January, 2019 (attachment Finance-28)</b>  | <b>208</b> |
| <b>FYI</b>    | <b>29. Receipts for the month of January, 2019 (attachment Finance-29)</b>   | <b>209</b> |
| <b>FYI</b>    | <b>30. Refunds for the month of January, 2019 (attachment Finance-30)</b>  | <b>218</b> |
| <b>FYI</b>    | <b>31. Capital Reserve Interest for the month of January, 2019 (attachment Finance-31)</b>   | <b>219</b> |
| <b>FYI</b>    | <b>32. Rental Income for the month of January, 2019 (attachment Finance-32)</b>  | <b>220</b> |
| <b>FYI</b>    | <b>33. Miscellaneous Revenue for the month of January, 2019 (attachment Finance-33)</b>  | <b>221</b> |

|               |  |            |
|---------------|--|------------|
| <b>FYI</b>    | <b>34. The monthly Budget Summary Report for January, 2019, has been filed by the Board Secretary with the Hamilton Township Board of Education (attachment Finance-34).</b>   | <b>222</b> |
|               | <b>C. Administration Committee (Personnel and Discipline):<br/>Chairperson: Mr. Haye<br/>All personnel actions are being taken by the recommendation of the Superintendent.</b>  |            |
| <b>Action</b> | <b>1. Motion to approve substitutes for the 2018-2019 school year (attachment Administration-1).<br/>Motion_____Second_____Vote_____</b>   | <b>256</b> |
| <b>Action</b> | <b>2. Motion to approve homebound instruction for the 2018-2019 school year (attachment Administration-2).<br/>Motion_____Second_____Vote_____</b>   | <b>257</b> |
| <b>Action</b> | <b>3. Motion to accept a retirement notice from Russell Clark, Davies School Vice Principal dated January 28, 2019 with his last date of employment to be July 31, 2019 (attachment Administration-3).<br/>Motion_____Second_____Vote_____</b>     | <b>265</b> |
| <b>Action</b> | <b>4. Motion to accept a resignation notice from Denise Greenberg, Administrative Secretary dated January 15, 2019 with her last date of employment to be February 25, 2019(attachment Administration-4).<br/>Motion_____Second_____Vote_____</b>  | <b>266</b> |
| <b>Action</b> | <b>5. Motion to accept a resignation notice from Latoya Gunter, Hess part-time Paraprofessional dated February 4, 2019 with her last date of employment to be March 5, 2019 (attachment Administration-5).<br/>Motion_____Second_____Vote_____</b> | <b>267</b> |
| <b>Action</b> | <b>6. Motion to accept a resignation notice from Marie Potenski, Custodial Supervisor dated February 5, 2019 with her last date of employment to be April 5, 2019 (attachment Administration-6).<br/>Motion_____Second_____Vote_____</b>           | <b>268</b> |

**Action**                              7. **Motion to approve an Atlantic Cape Community College student placement for the 2018-2019 school year (attachment Administration-7).**                              **269**  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Action**                              8. **Motion to approve unpaid leave of absence for the following:**

- Erika Dabney, Shaner Paraprofessional – February 8, 2019**
- Barbara Johnston – Hess part-time Paraprofessional February 19th-22nd, February 28th and March 7, 2019**
- Latoya Gunther – Hess part-time Paraprofessional – February 19, 2019**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Action**                              9. **Motion to create a new position – Assistant Supervisor of Facilities, Position Control # 23.07.23 PPH).**  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Action**                              10. **Motion to approve Job Descriptions for the following positions (attachment Administration-9):**                              **270**

- Assistant Supervisor of Facilities**
- Construction Manager**
- Health and Wellness Coach**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Action**                              11. **Motion to approve the following staff members to work during Pre-school Round-Up registrations at the rate of \$31.15/hour not to exceed 5 hours each:**

- Laurie Derringer**
- Heather McGinty**
- Ann Bucknam**
- Barbara Graf**
- Amanda Carty**

**This is being funded through the Pre-school grant funds.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- Action**                    12. **Motion to approve the following staff members to work during Kindergarten Round-Up registrations at the rate of \$31.15/hour, not to exceed 5 hours each:**
- Dorothy Schoenstein
  - Barbara Graf
- This is being funded through the general funds.**
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                    13. **Motion to approve Joyce Grauman to work as a substitute secretary during the evening sessions and daytime hours of Pre-School and Kindergarten Round-up at a rate of \$67.50/day, pro-rated.**
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                    14. **Motion to accept a resignation notice from Maria Elena Manalang, Board Office Personnel Director dated February 15, 2019 with her last day of employment to be March 15, 2019 (attachment Administration-14).**                    275
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                    15. **Motion to approve Christine Hibbert as a Kid’s Corner staff member at the rate of \$12/00/hour.**
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                    16. **Motion to approve Mary Ellen Tantum as Interim Administrative Secretary at the rate of \$141.12 /per diem, effective February 27, 2019.**
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                    17. **Motion to approve activate Personnel Specialist position (23.09.26 BPI) for 2018-2019 school year.**
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                    18. **Motion to approve a medical leave of absence for Tracy Torres, Davies School Nurse. Mrs. Torres is requesting to use her accumulated sick and personal days and Federal Family Medical Leave of Absence from March 8, 2019 through May 3, 2019 with a return to work date of May 6, 2019 (attachment Administration-18).**                    276
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action 19. Motion to approve Anthony Fink as a full-time, 12, 277  
month Supervisor of Custodians for the period March  
1, 2019 through June 30, 2019, with a total annual  
salary of \$52,500.00, pro-rated (attachment  
Administration-19).  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action 20. Motion to approve Ramona Bregatta as a full-time, 12 278  
month, Davies School Vice Principal for the period  
May 16, 2019 through June 30, 2019, Administrative  
Guide B, with a total annual salary of \$89,000.00, pro-  
rated (attachment Administration-20).  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action 21. Motion to approve a medical leave of absence for 282  
William Trackman, District Food Service Director.  
Mr. Trackman is requesting to use his accumulated  
sick, personal and vacation time and Federal Family  
Medical Leave from March 19, 2019 through June 11,  
2019 with a return to work date to be determined  
(attachment Administration-21).  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

D. Operations Committee (Facilities and Transportation):  
Chairperson: Mr. Ciambrone

Action 1. Motion to approve club/activity trips for the 2018-2019 283  
school year (attachment Operations-1).  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

XIII. Resolutions

XIV. Solicitor's Report

XV. Unfinished Business

XVI. New Business (consideration of additional items that may be properly  
presented to the Board of Education at this time)

Action 1. Motion to approve the Hamilton Township School District  
Student Safety Data and HIB Report for September –December,  
2018 as presented.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

XVII. Receive comments from the public in accordance with the Board's  
policy on participation at Board meeting

## **XVIII. Adjournment**